**Target Group**

The target group for this program will be clients who have experience in both Human Resource and Management and wish to work in higher level Human Resources and Management positions. They will usually have lower AQF level qualifications, usually in human resources / business / management.

**Entry Requirements**

While there are no entry requirements defined in the training package, the RTO requires the following criteria to be met.

- Applicants must be minimum 18 years of age at the time of commencement
- As a minimum of Diploma qualification in human resources / business / management or demonstrated industry experience (in 2 Years of business or Management or Human resources section)
- IELTS score of 5.5 or PTE score of 42 or Certificate III in EAL or its equivalent

Note: Alternatively, Students may demonstrate their Language, Literacy and Numeracy requirement through an LLN assessment test.

In addition,

- Applicants should have basic computer and MS Office skills (Word, Excel and Power Point)

**Units**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBHRM602</td>
<td>Manage human resources strategic planning</td>
</tr>
<tr>
<td>BSBRSK501</td>
<td>Manage risk</td>
</tr>
<tr>
<td>BSBMGT605</td>
<td>Provide leadership across the organisation</td>
</tr>
<tr>
<td>BSBMGT616</td>
<td>Develop and implement strategic plans</td>
</tr>
<tr>
<td>BSBMKG609</td>
<td>Develop a marketing plan</td>
</tr>
<tr>
<td>BSBDIV601</td>
<td>Develop and implement diversity policy</td>
</tr>
<tr>
<td>BSBMGT615</td>
<td>Contribute to organisation development</td>
</tr>
<tr>
<td>BSBINN601</td>
<td>Lead and manage organisational change</td>
</tr>
</tbody>
</table>

**Course Fee:** $6000  
**Application Fee:** $250 (Non-refundable)
Recommended Educational Pathways

**Pathways into the qualification**

Individuals may enter BSB60915 – Advanced Diploma of Management (Human Resources) with vocational experience in human resources management area or completed Diploma of Human Resources or similar qualification.

**Pathways from the qualification**

After achieving BSB60915 – Advanced Diploma of Management (Human Resources), individuals could progress to Bachelor of Human Resources or Management course or other Advanced Diploma courses within the business training package.

**Delivery**

Training is based on face-to-face classroom delivery including interactive classroom teaching and tutorials.

**Delivery Location**: Level 1, 367 Victoria Street, Abbotsford, VIC 3000.

**Assessments**

Assessment will usually commence in the session following delivery. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed. Students will be required to perform in a range of assessment tasks including and not limited to: Written Assignment, Demonstration, Role Play, Project, Case Study.

RPL /Credit Transfers

Students may apply for RPL or Credit transfers for any unit in which they can successfully demonstrate competency. Please refer details under RPL/Credit Transfers.

**Career opportunities**

This qualification provides a pathway to work in a managerial roll within various Business settings. Possible job titles include:

- Human Resources Director
- Human Resources Strategist
- National, Regional or Global Human Resources Manager.

**Course Duration**

This course will be delivered over a 52 weeks (approximately 1 Year) of full time study including holidays and breaks. It is expected that the program would be of less duration for students who have completed components that can be identified by the Recognition of Prior Learning (RPL), and/or Credit Transfer.

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